

IVETA Strategic Plan 2008-2009



<p>VISION</p>	<p><i>IVETA activities influence workforce development throughout the world</i></p>	<p>Indicators: V1: Number of countries with IVETA members V2: Number of countries with IVETA liaison identified by Regional Vice Presidents V3: Number of active Regions (with a minimum of 25 members) V3: Overall increases of 20% membership. V4: Number of leading international institutions involved in TVET agreed as affiliate and/or full members</p>
<p>MISSION</p>	<p><i>IVET, as a leading international, nonprofit organization, will promote best practices in technical vocational education and training, enhancing workforce preparation as an integral part of lifelong learning resulting in positive economic growth and social development</i></p>	<p>Indicators: M1: Number of products (newsletter, conferences, journal, professional development grants, web-site hits) M2: Membership reaches 270 by 12/2008</p>

RESULTS-OUTCOMES	INDICATORS	MEANS OF VERIFICATION	RESPONSIBILITY-(PERSONS) & RESOURCE ISSUES * indicates lead person responsible	ACTIVITIES	Status as of June 20, 2008
1. IVETA products and services improved	1.1 Website improved to enable enhanced sharing and networking by members and non-members 3/08	Website	*Website Coordinator Executive team Financial resources are allocated to enable result \$1500 investment, \$250 annual recurrent	1.1.1 New sections of website for members including resume posting, topical exchange, automated translation, increased links, etc. designed by 2/2008 1.1.2 Internet site and Intranet site fully integrated with new format and content by end April 2008	Draft new web site completed, to be activated by July 30
	1.2 International and Regional Conferences set for 2008 and 2009	Conference approvals and Conference Reports	*President Executive team	1.2.1 Sri Lanka International Conference in Mauritius implemented by 6/2008 1.2.2 One regional conference organized and implemented in 2008 or early 2009 (i.e. Africa). 1.2.3 Mini-conference on selected topic organized in conjunction with IVETA annual meeting and ACTE in December 008 (America VP)	Sri Lanka Cancelled due to lack of registrants Africa Conference organized for August, Agreement to Join with Australia in 2009 Planning underway, N. American VP in charge

RESULTS-OUTCOMES	INDICATORS	MEANS OF VERIFICATION	RESPONSIBILITY-(PERSONS) & RESOURCE ISSUES * indicates lead person responsible	ACTIVITIES	Status as of June 20, 2008
	1.3 Journal maintained through 12/2008	Journals published every 6 months through 2008 and available on-line and via hard copy	*Journal Editor President and President Elect Need increased focus on key TVET issues Need assistant editor to take over in ½ years and editor for special editions	1.3.1 Two Journal available on-line to members in 2008 1.3.2 One Journal focused on key TVET issue (i.e. finance).	One done, one underway Planned for late 2008
	1.4 Micro-Grants awarded to 1 recipients in 2008, Grant revolving fund replenished, by 12/2008.	Micro-Grant reports Budget reports	*Micro Grant Coordinator Vice Presidents	1.4.1 Marketing of PMGP to developing country members and at Sri Lanka Conference. 1.4.2 Fund drive to replenish PMGP budget	Will be done in Lusaak Jannette Daines new coordinator
	1.5 Newsletter maintained through 12/2008	Published Newsletters on website every 4 months (3 per year)	*Newsletter Editor Need to rework format and content of Newsletter given development of expanded web site, Hot line, and Journal.	1.5.1 Increased number of short articles and notices on key TVET issues contributed by Members and affiliates to Newsletter by 12/2008	Planning underway, themes announced for remainder of 2008
	1.6 Electronic Hot line published and sent to all members on monthly basis during 2008	Hot line documents	* President General Secretary Secretariat Need better list serve software for broadcasting Ems (ACTE has offered)	1.6.1 Monthly Hot line drafted by President, sent out by Secretariat to all members and affiliates.	Has been issued monthly

RESULTS- OUTCOMES	INDICATORS	MEANS OF VERIFICATION	RESPONSIBILITY- (PERSONS) & RESOURCE ISSUES * indicates lead person responsible	ACTIVITIES	Status as of June 20, 2008
	1.7 IVETA Products and Services evaluated	Results of evaluation survey	*General Secretary Secretariat An evaluation of changes in products and services is needed to supplement early 2007 evaluation	1.7.1 Evaluation survey drafted and agreed with executive committee, sent to members by October 2008, results in by November 15, report drafted and circulated to members by November 30.	To be initiated by General Secretary with Secretariat
2. Membership development improved and 20% increase in membership in 2008	2.1 50 new members of 12/2008	Membership Directory	*Membership Secretary Secretariat Regional Vice Presidents	2.1.1 Each Vice President sets target and actively works to achieve them and is provided with promotion package 2.1 Telephone and Email campaigns and 2.2 other marketing efforts target 2.3 promising recruits	????????????????????
	2.2 Toolkit for VPs distributed by 05/2007 for membership drive, and for development of Country associations.	Membership Directory	*Membership Secretary President, President Elect, General Secretary, Secretariat Needs some budget 1500 for printing	2.2.1 Additional hard copy and electronic membership recruitment materials developed and provide to all executive committee members by 06/2008	????????????????????
	2.3 Workshop for VPs conducted by 06/2007 at Sri Lanka conference	Workshop Report	*Membership Secretary President, President Elect General Secretary	2.3.1 Financial arrangements in place by 04/2007 2.3.2 Venue and arrangements in place for workshop by 05/2007 2.3.3 Workshop held in Sri Lanka	????????????????????

RESULTS- OUTCOMES	INDICATORS	MEANS OF VERIFICATI ON	RESPONSIBILITY- (PERSONS) & RESOURCE ISSUES * indicates lead person responsible	ACTIVITIES	Status as of June 20, 2008
	2.4 Country Liaison representatives identified for (30) countries in each of the seven regions by 6/2008	Membership Directory	*Vice Presidents	2.4.1 Potential representatives identified by VPs by 05/2008	????????????????????
	2.5 Four new "High Profile" members and/or affiliates recruited by 6/2008	Membership Directory shows new members from international organizations (i.e. IADB, AfricanDB, AsianDB, USAID, CIDA, SIDA, etc.)	*President President Elect Vice Presidents	2.5.1 Personal outreach to 12 "high profile" candidates by 6/2008 by re executive Committee Members (for Latin America - IADB), VPs for Asia Asia DB. VP for Africa – African DB N. America – CIDA and USAID)d	????? Action on ADB IADB