

Business Meeting 2010

International Vocational Education and Training Association (IVETA)
Annual Business Meeting
4:30-6:00 PM, Thursday, November 3, 2010
Manila, Philippines

MINUTES

- 1.0 The 26th. Annual Business Meeting of IVETA was called to Order by the President Klaus Sodemann, at 4:30 P.M. He welcomed the participants after which the meeting adopted the proposed agenda. He called for a **Motion** to approve the minutes, as circulated, for the last Annual Business Meeting held in Nashville Tennessee on November 29, 2009. The Minutes of that meeting are attached as **Attachment #1**. The relevant written reports have already been published on the web site. (Moved by Ike Goodine; Seconded by Dave Fretwell) The minutes were approved.

Klaus announced that all written reports relevant to the 2010 Business Meeting will also be published on the Web Site

1.1 Officers' Reports

1.2 President's Report (**Klaus Sodemann**)

Overview: The Workplan is a continuous work-in-progress and the past year can be summed up as highly successful. Achievements include a successful and well attended One-day Conference in Nashville, Tennessee, on the Theme of Employment. for Youth; a Regional Conference in Colombo, Sri Lanka and the 16th. IVETA/CPSC conference in Manila. However, these activities tapped our resources to the limit and a planned One-day conference scheduled in conjunction with the Annual Meeting of the Association of Career and Technical Education, in December 2010, in Las Vegas had to be cancelled because the Work Plan proved too ambitious. Instead it was agreed that a scaled-down program of meetings would be held with the IVETA members who planned to be in Las Vegas for ACTE. This is also linked to the Executive Committee's decision to hold the Executive Committee Meeting and the Annual Business Meeting in Manila when it became obvious that the 16th. IVETA international conference would be well attended. This is a break in tradition, because these meetings have been held in conjunction with ACTE in the past. This does not signify any permanent shift in the approach. The issues discussed included: (i) a longer term view of planning for international conferences that have generated much interest, and work; (ii) a continuing need to recruit more members, including some younger members, and to ensure a team of dedicated individuals are recruited to serve on the IVETA Executive Committee; and (iii). Members shared a concern that IVETA Membership is 'ageing' and 'succession planning' is necessary to maintain the benefits of Networking of Professionals' that is one of the main functions of IVETA; and (iv) the shift in geographic issues for TVET as a result of rapid developments in the Asia-Pacific region and renewed emphasis on International Linkages in Africa provide additional incentives for a dynamic professional association that IVETA is well positioned to maintain and strengthen the Network.

1.3 Vice Presidents' Reports

East Europe and Central Asia (**Olga Oleynikova**) East Europe and Central Asia (**Olga**) IVETA has proved to be an important source of professional support and credibility during a strategic review and restructuring of the higher education system and reshaping how TEVET will be integrated into the National Scheme for modernizing, and possibly internationalizing Education for Sustainability. Membership in IVETA is regarded as beneficial in this case. (i) Membership is steady, no increase, but some institutional members have converted to 'individual membership'; (ii) It is a difficult period for TEVT in Russia although the topic was discussed by members there is a 'push toward University" and that was reversed to some extent and Voc Ed will continue to have a place in the system; (iii) There is a New Law on Education under development that had 'excluded Voc-Ed', but links to IVETA helped to get Voc-Ed on the agenda and considered for further discussion; (iv) Finally, Trade Unions have signed an

Memorandum of Understanding with the Department of Education to include Voc Ed in the new Strategy (Stay tuned)

- 1.4 Australia/New Zealand and East Asia (**Carmel Thompson**). 2010 Has been a busy and fruitful year during which Carmel has participated in IVETA Events in Nashville, Namibia, Colombo, and Manila. Membership in the region has increased to 38 over the past year and efforts will continue to promote IVETA. (Written report on request). Carmel has begun discussions with the Executive Committee regarding a plan to hold a Regional IVETA.
 - 1.5 Conference in Australia in 2012 and she has also been nominated to stand for the position of Membership Secretary in the forthcoming IVETA Elections.
 - 1.6 Europe (**Raimo Sivonen**) Reported on Finland as well as Europe. The European Union is setting up new Strategy for Education and Training and Finland has been actively participating in IVETA events in recent years and it likely that a Regional Conference can be organized in the near future as there appears to be a strong interest in maintaining 'international elements' in the TVET system. With regret, Raimo, will be leaving the Executive Committee as his Term has Expired and IVETA is grateful for his dedication and service. He has also started discussions about holding an IVETA Conference in Finland
 - 1.7 Middle East and North Africa (**Saleh Al Amr**) was not able to attend and sent his apologies. Klaus gave a summary report on his behalf. IVETA is strongly supported at this time and it is expected that there will be a proposal for a Regional Conference in the foreseeable future. The Executive Committee agreed that Klaus should continue discussions on this matter.
 - 1.8 Latin America and the Caribbean (Apologies, Written report requested)
 - 1.9 Africa (**Abel Modungwa**) A very successful Regional Conference was held in Namibia with about 250 Participants that has generated renewed interest in TVET and an effective introduction to IVETA. (Reports were published on the IVETA Web Site). The Government of Namibia was very supportive of the event and participants were appreciative because regional centers could participate so close-to- home. However, this successful conference did not translate into new members, mainly because there was insufficient preparation to sign-up the potential new members 'on-the-spot' so the Executive Committee takes this as a lesson learned and will prepare for membership recruitment at all future Conferences. As incoming President of IVETA, Abel is also working on a plan for an IVETA Conference in Botswana in 2012.
 - 1.10 North America (**Bob Mahlman**). NOTE: The Executive Committee gratefully acknowledged that when **Bob Norton**, took sick leave, Mahlman agreed to serve as his replacement as VP for North America and subsequently he has agreed to accepted the Nomination to run for the position in the forthcoming Election of Officers. First, some good news, Norton's health is continuing to improve and his interest in IVETA is undiminished. Regarding the One-Day event that was in the work plan for Las Vegas to be held in conjunction with the annual meeting of the Association of Career and Technical Education in December was cancelled because only Four (4) Papers were submitted by the stipulated deadline. The decision to cancel was made by the Executive Committee after discussion that seemed to indicate that the series of Regional conferences had put a strain on resources and travel budgets and since the turn-out for the Manila conference was already assured, it was agreed that the Executive Committee meeting and the Business Meeting of IVETA would be held in conjunction with the IVETA/CPSC 2010 Meeting.
- 2.0 Membership (**Carmel Thompson and Barbara Herrmann**)
As of October 2010, we had 166 regular members, 70 additional members from 34 institutional memberships (in 2009 we had 40 institutional members), 11 students, 7 former presidents (non paying) and 1 complementary member who presented at the 2009 November Conference. Currently we have a total of 248 members. Last year we had a total of 261 members at this time of the year. **Ingrid Trenner** has completed her term in

office as Membership Secretary and **Carmel Thompson** has been Nominated and if elected will serve for at least the next two years. The Executive Committee has approved a new position as Membership Coordinator to Assist the Membership Secretary and **Wendi Howell** has been nominated for election to the new position in the up-coming IVETA Elections.

- 3.0 IVETA Executive Secretariat/Treasurer's Report 2010 (**Barbara Herrmann**)
Currently there is \$13,602.73 in Checking; \$29, 501.22 in Savings and \$5,575.75 in the Micro Credit Account. The \$10,000 which was in a CD account matured and was transferred to savings. Full Details of the financial situation have been submitted and are attached to the Executive Committee Minutes. These include Profit& Loss Budget vs Actual for the period January through December 2010; and the IVETA Balance Sheet as of October 29, 2010. There are two challenges at the Secretariat: (i) an increasing workload, (ii) a need to up-grade the computer capacity and software. This is under discussion with the Executive Committee.
- 4.0 Micro Grant Awards (**David Fretwell**)
The Executive Committee has approved an increase in the amount of money to be available under the Micro Grant Program, up to \$5,000, and to extend the reach of the program by making it available to support Internships of IVETA members from eligible countries at institutions offering these internships. Details are available on the IVETA Web Site.
- 5.0 New Business (**Klaus Sodemann/ Abel Modungwa**)
Regional Conferences: Discussions centered on lessons learned from the recent series of highly successful conferences and the lessons learned include the importance of reasonably long periods of 'lead-time' for planning and for securing commitments for both the International and Regional Conferences. The Committee considered suggestions already received for conferences and have tentatively 'penciled-in' for Australia, (2011); Malawi (2011); Botswana (2012); and Finland (2012). In addition it is recognized that the rapid developments in China deserves special consideration. North America, the Caribbean, and Latin America are also areas for sharing of experience and networking as part of IVETA's objectives.
- 6.0 Executive Committee Elections (Klaus/ Barbara):
The IVETA elections will go forward by electronic voting by the general membership and will be completed by the end of 2010 when the new executive team will take over. The BIO's with pictures of all the candidates are posted on the Website as well as ballots with the names of candidates for each position and there will be space on the Ballot for 'Write-In Names' in case there are other suitable and eligible candidates that the Members wish to vote for 'instead' of those already approved and named on the Ballot. Members are reminded to be sure to vote and follow the instructions as explained on the IVETA Web Site and to please respect the deadline for voting.
- 6.0 Situation of the Organization and the need for development and member recruitment. Bob, Klaus, Barb and Dave agreed to continue to work on improving the effectiveness of the Web Site and possibly using the Hotline to replace the Newsletter. The Journal needs to be 'marketed' to the individuals who wish to publish, and this may also help increase membership which 'remains flat' at this time.
- 7.0 Other Business
After discussion the Executive Committee agreed to consider making available some funds for the IVETA President to Engage a Part-Time Administrative Assistant to carry out the necessary work for the smooth running of the President's Office. Incoming President will prepare a proposal to seek the Executive Committee's agreement.
- 8.0 Adjournment
The **motion** to adjourn was made by Klaus Sodemann at 6:00 p.m.

NOTE: Relevant written reports will be available on the IVETA Web Site and on-going activities will be reported in the Newsletter or Hotline.

Respectfully submitted,
Isaac T. Goodine, General Secretary

Attachment #1

MINUTES 2009

**International Vocational Education and Training Association (IVETA)
Annual Business Meeting
4:30-6:00 PM, Wednesday, November 18, 2009
Nashville, Tennessee**

MINUTES

- 9.0 The 25th. Anniversary Business Meeting of IVETA was called to Order by the President Klaus Sodemann, at 4:30 P.M. He welcomed the participants after which the meeting adopted the proposed agenda. He announced that all of the written reports will be included in future issues of the Newsletter. A **Motion** for approval of the minutes of the Charlotte 2008 Annual Meeting (moved by Sandra Pritz, Seconded by Isaac Goodine). The minutes were approved.
- 10.0 Officers' Reports (Based on 2009 Work Plan)
- 10.1 President's Report (Klaus Sodemann)
 - 10.2 Vice Presidents' Reports
 - 10.2.1 Asia and Pacific (Pramod Kumar Shrivastava) See Written Report Appended as Report #1 (Pramod)
 - 10.2.2 East Europe and Central Asia (Olga Oleynikova) See Written Report Appended as Report #2 (Olga)
 - 10.2.3 Australia/New Zealand and East Asia (Carmel Thompson)
 - 10.2.4 Europe (Alan M Lawrence)
 - 10.2.5 Middle East and N. Africa (Saleh Al Amr)
 - 10.2.6 Latin America and Caribbean (Regina De Galhardi)
 - 10.2.7 Africa (Patrick Nkanza)
 - 10.2.8 North America (Bob Norton) Written Report Appended as Report #3
 - 10.3 IVETA Membership, Report (Ingrid Trenner).
 - 10.4 Secretariat 2008, Financial Report (Barbara Ann Herrmann) Written Report Appended as Report # 4
- 11.0 Committee and Activity Reports
- 11.1 IVETA Journal (Davison Mupinga) See written report Appended as Report # 5
 - 11.2 IVETA Newsletter (Ken Potthoff) See Written Report Appended as Report # 6
 - 11.3 Micro Grant Awards (Jeanette Daines)
 - 11.4 Web Site (Jack Matthews)
 - 11.5 Awards Committee Summary (Christopher Parkin) Written Report Appended as Report #7
- 12.0 New Business (Klaus Sodeemann)
- 12.1 Regional International Conferences (Klaus Sodemann) Two conferences will be held in 2010 and all details will be posted on the IVETA Website as planning continues. The **first** is a Regional Conference in Africa, scheduled for April 18-21, 2010 to be held in Botswana and the **second** is an International Conference scheduled for Manila, in the 1st. week of November 2010 in partnership with the

Colombo plan Staff College for Technician Education. Up-dates will be posted regularly on the IVETA Website as planning for the conferences proceeds.

12.2 2010 IVETA Work Plan (Klaus Sodemann): The Executive Committee Team is working on the plan and it will be circulated in the new year for the Committees' comments and votes. The Nominations Committee would welcome input and suggestions from members-at-large in the search for possible candidates for positions that are due to expire in 2010 and the schedule of vacancies together with desirable "qualifications" will be announced by "Hotline". This is work-in-progress and will be continuously updated on the Website and the IVETA Hotline.

12.3 Other Business

Discussion included some key points regarding membership, including the need to recruit new members, particularly some younger people, and to extend geographic coverage. Ingrid Trenner proposed that planning for regional conferences should include one-year membership as part of the registration fee and cited the recent conference in Colombo as a good example to follow because the conference was successful in introducing IVETA to participants who would not otherwise know about the benefits of membership. Ken Pottthoff invited members to "send me material" as a way to continue to improve the Newsletter and Jack Mathews pointed out that the new integrated Website came into use in August 2008 and is now regularly up-dated and that the old site has been "archived" so that none of IVETA's corporate memory would be lost. The Website and the Hotline have become effective tools to connect members around the world, and are now used to foster conversations among members on subjects of common interest. Klaus Sodemann thanked the participants for their contributions that helped make IVETA's 25th year so successful and called on all to focus on a 'common vision' for the next 25 years. He offered special thanks to Bob Norton for his good work in organizing the Nashville Conference; and very special thanks to Barbara Ann Herrmann for her outstanding management of the Secretariat and willingness to 'step-in' whenever necessary to keep IVETA running smoothly.

13.0 Adjournment

The **motion** to adjourn was made by Klaus Sodemann at 6:00 p.m.

Respectfully submitted,
Isaac T. Goodine, General Secretary

Relevant Written Reports will be available on the IVETA Web Site and on-going activities will be reported regularly in the Hotline and the Newsletter