

International Vocational Education and Training Association (IVETA)

Annual Business Meeting

4:15-5:30 PM, Wednesday, December 12, 2007
Convention Center, Pavilion 2, Las Vegas, Nevada

MINUTES

- 1.0 Call to Order (David Fretwell) at 4:15
Announced that all reports will be in the next Newsletter
- 2.0 Minutes of the Atlanta 2006 Annual Meeting
Motion for approval (Brenda Hattaway, seconded by Davison Mupinga):
- 3.0 Officers' Reports (2007 Work Plan)
 - 3.1 President's Overview Report (David Fretwell) See written report appended.
 - 3.2 Vice Presidents' Reports
 - 3.2.1 Asia and Pacific (Hemachandra L. Obeyesekera not present)
 - 3.2.2 East Europe and Central Asia (Olga Oleynikova) See written report.
 - 3.2.3 Australia/New Zealand and East Asia (Carmel Thompson not present, but see written report sent)
 - 3.2.4 Europe (Raimo Sivonen) See written report.
 - 3.2.5 Latin America and Caribbean (Kenneth A. Morrison) See written report.
 - 3.2.6 Middle East and N. Africa (Saleh Al Amr not present)
 - 3.2.7 Africa (Abel Modungwa) See written report.
 - 3.2.8 North America (Bob Norton) See written report.
 - 3.3 IVETA Membership, Treasurer, Secretariat Report (Barbara Ann Herrmann)
 - 3.3.1 Membership Report and Awards (Ingrid Trenner not able to attend, report given by Barbara Herrmann) See written report.
 - 3.3.2 Financial Report 2007, and 2008 Budget (Barbara Ann Herrmann) See written report.
- 4.0 Committee and Activity Reports
 - 4.1 Audit Committee (Klaus W. Sodemann) Assurance given that the financial records are in order. **Motion** (Joe Busby/Bob Norton) to accept the audit report. Approved.
 - 4.2 Constitution and Bylaws (Klaus W. Sodemann) See 5.3 below.
 - 4.3 Awards Committee Presentation (Christopher Parkin) James Daines reported in Christopher's absence that although one deserved award was made this year, not many recommendations have been forthcoming, and that members should take the time in the future to consider who should receive awards and make those recommendations. These should be made 2-3 months before the annual meeting. The descriptions of the awards can be found on the members' web site. The Silvius Wolansky award was not made this year. It is unique in that the person need not be a member of IVETA.
 - 4.4 IVETA Journal (Ernest Brewer) See written report.
 - 4.5 IVETA Newsletter (Davison Mupinga)
 - 4.5.1 The Newsletter will be issued in three volumes per year, every 4 months, in Feb., June, October, as approved by the Executive Committee. January is too tight a deadline, and not enough articles are forthcoming for a fourth volume.
 - 4.5.2 The vice presidents are asked to report something related to TVET in their region. Overview articles would be welcome.
 - 4.5.3 Davison needs someone to assist with the Newsletter, especially at times when he is traveling in places that do not allow for him to stay in communication. David Fretwell asked anyone wishing to volunteer to step forward.
 - 4.5.4 A need exists to rethink the communication vehicles now that there is the additional Hot Line. A show of hands indicates that members are reading the Hot Line. It was noted that ACTE will send out the Hot Line

for us in the future. In discussion, the value of the Newsletter as a historical record was mentioned. David Fretwell noted that the web site can be archived also.

- 4.6 Micro Grant Awards (Bonnaventure Kerre has resigned, as he is running for political office.)
 - 4.6.1 David Fretwell expressed our appreciation that Jeanette Daines has agreed to serve as the coordinator of the Micro Grant Awards. Jeanette announced that two awards have been made, and she is investigating the details related to them.
 - 4.6.2 Application for further awards can be made by completing the structural template on the web site. However, the fund will need to be replenished, and Jeanette Daines asked members to consider making tax-free donations, perhaps connected to their estate planning.
- 4.7 Web Site Activity (Jack Matthews, Raimo Sivonen)
 - 4.7.1 Jack Mathews reported that a great deal has been posted on the web site, including the Newsletters, Journals, the Sri Lanka conference announcement, the by-laws, brochures, results of the evaluation survey, list of affiliated organizations, the 2006 Executive Committee Meeting minutes, the 2007 Work Plan, and the 2006 award winners. Additionally, a counter has been added to the public web site that indicates that we are attracting attention.
 - 4.7.2 A grant has been received for the purpose of making improvements to the web site. The Executive Committee decided to ask a private professional designer to develop and host the site, and this will provide for automatic translation and consolidation of the public and private sites. No change in the web address will be necessary. The new site will be put up alongside the old one until we are assured that it is working as desired. Thanks were expressed to both Edupoli and to CORD, who have been doing the previous web site work to good effect.
- 5.0 New Business
 - 5.1 Sri Lanka International Conference (Hemachandra L. Obeyesekara)
 - 5.1.1 Because Hemachandra is ill, not all parts of the required conference template have been completed, but the conference is expected to be held June 24-28 on the topic of Economic Development and TVET, including poverty alleviation and social capital. GTZ is supporting the conference.
 - 5.1.2 It was noted that regional conference are also set, one coordinated by Able Modungwa in Botswana August 10-13, 2008 and the other in Mid-June in the Commonwealth of Independent States.
 - 5.2 2007-8 IVETA Work Plan (David Fretwell)

David reviewed the 2008 Work Plan as submitted in written form. It was noted that the Evaluation Survey will be conducted again next October, and Sandra Pritz asked that members would complete it and encourage others to do likewise so as to increase the number of respondents. A **motion** was made (Ron McCage/Vicky Roberts) to endorse both the budget (see 3.3.2) and the related work plan. The motion passed.
 - 5.3 Other Business
 - 5.3.1 It was noted that a Nominating Committee should be formed after the first of the year.
 - 5.3.2 Bob Norton announced that the IVETA reception would be held in Jean and Bill Knaak's suite, and thanks were given them in advance.
- 6.0 Adjournment

A **motion** was made (Bob Norton/Jack Matthews) and passed for adjournment at 5:50 p.m.

Respectfully submitted,
Sandra G. Pritz, General Secretary

Appendix of Reports

Report from the IVETA President

December 12, 2007:

As the Executive Committee nears the end of its first year of activity since being elected I am pleased to report that everyone has been actively involved in promoting IVETA and improving our products and services. I would like to express my appreciation for the support from all members of the Executive Committee, the IVETA Secretariat, several IVETA members who have taken on significant coordination roles for IVETA products and services including Chris Parkin, Awards Coordinator; Jack Mathews, Web Site Coordinator; Ernest Brewer, Journal Coordinator; and Davison Mupingia, Newsletter Coordinator; and the response and support from the general membership. IVETA is a volunteer organization, and without the support of these and other members, the IVETA Executive Committee could not fulfill its role.

Year 2007 will end the completion of the majority of activities agreed in the 2007 Annual Plan agreed at the last annual meeting in December 2006 in Atlanta. During the year we implemented key professional activities, while in parallel evaluated and refined existing products, services, and clarified administrative procedures. Specific activities included, but were not limited to:

- (a) Initiating the first formal evaluation of IVETA products and services by members (the General Secretary will report the results),
- (b) Refining and formally adopting the first formal and comprehensive set of IVETA Operating Rules and Regulations (these can be found on the IVETA Members Web site),
- (c) Implementing an Africa Regional Conference in Mauritius (a full report is on the Public Web Site),
- (d) Printing and distributing a high quality IVETA brochure and initiating a membership drive (the Membership Secretary will report on the results, along with the Regional Vice Presidents),
- (e) Awarding two new Professional Micro Grants to individuals Africa,
- (f) Continuing publication of the Newsletter and Journal (the related coordinators will report on details),
- (g) Reconstituting and developing official linkages with a number of key international agencies involved in TVET including, but not limited, to the International Labor Organization, World Bank, and EU European Training Foundation; and
- (f) Organizing the Las Vegas Mini Conference on Sustainable Financing of TVET.

During 2008 we would like to deepen our contribution to international professional development of TVET by identifying and demonstrating how TVET can support economic development, alleviate poverty, and contribute to social cohesion. These topics are the focus of the next international conference which will be hosted by Sri Lanka at the end of June 2008. Dr. Dr. Obeyesekera, Vice president of IVETA for South Asia and Director General of the Department for Technical Education and Training in Sri Lanka will be providing more information on this event.

In parallel, we want to continue with the refinement of existing products and services including, but not limited to: updating and expanding our public and member web sites using the latest communication techniques and technology, continuing to expand core membership and build formal linkages with other affiliate organizations, and ensuring that all our products and services “add value” reflect and respond to current issues and trends in TVET and to the needs of members. With regard to the latter, there are a number of emerging professional issues that I hope we can also begin to selectively address in the coming year including, how TVET can become a full partner in lifelong learning, the changing and merging roles of secondary general and vocational education, how TVET can use new information communication technologies to become more cost effective and expand its impact, how to link TVET more directly with labor market needs – particularly in public institutions, and how to finance and expand TVET in countries where there are limited institutional and individual resources.

In summary, the only way the above activities can be accomplished is with the support of IVETA members. IVETA is a volunteer organization, supported financially by member contributions and dues. I encourage each member to review the proposed 2008 Annual Plan, make suggestions, and if possible offer their time and/or resources to help ensure that IVETA can fulfill its agreed mission. The Executive Committee looks forward to working with IVETA members in 2008 as we join together to strengthen IVETA’s worldwide impact.

Olga Oleynikova,
East Europe & Central Asia Vice President
International Vocational Education and Training Association
3, bld.1, Goncharnaya str., office 43
109240 Moscow, Russia
tel: +7 495 580-92-82
fax: +7 495 698-09-82
e-mail: observatory@sovintel.ru

Activity Report for 2007

Context in which activities were carried out

The activities in the reporting period have been shaped by the VET policy issues in Russia and the countries of former Soviet Union, namely by the growing awareness of a need to promote life-long learning and do it profiting from the experiences of other countries, including IVETA members. The policy discourse on life-long learning has been placed on the agenda of CIS states and Russia, and mutual policy learning is growing in importance. The development of life-long learning is closely linked to the issue of national qualifications frameworks and systems, as well as to issues of equal access to education and training, life-long guidance and orientation, access to information about market and training opportunities.

Strange as it may seem, but the equity of opportunities to learn is becoming a serious issue for post-soviet countries, as democratization and liberalization of economic and political life has brought to the fore an unprecedented in these countries issue of social inequality in terms of economic differentiation of society, and even of poverty.

As for VET, the economic stratification of societies means increase in paid tuition, expansion, beyond all reasonable bounds, of paid education and training services for individuals, including the youth. The only segment of the education system so far immune to these dramatic developments is initial vocational education, that protected by the law. Yet, the fact that it is free of charge does not make it effective in many cases, as VET schools remain under-equipped and under-staffed, with whatever teaching staff there is, in many cases not quite up to the current expectations both of the labour market, and the end-users of the VET system.

The skill gaps and shortages have become so acute and discomforting for employers that, unlike in the past decade, they have started to come up with concrete initiatives and act as change agents.

This is true practically of all post-soviet countries. However the processes vary by country, depending on the economic situation and the strength of the civil society. The common vectors are knowledge-based economy and life-long learning, which requires new competitive models presupposing a different approach to the acquisition of knowledge and skills with the emphasis shifting from training to learning.

Specific activities during the reporting period

Given the above situation and the emerging change processes, in the year 2007 activities have focused on disseminating best practices and results of VET reform achieved across the world and on

providing information support to the on-going VET modernization in Russia and CIS countries. The international experience and practices were drawn from major VET players, with IVETA as a leading player.

The rapidly changing contexts in Russia and CIS countries have translated some of the experiences the IVETA members presented at the Moscow conference in 2006 into the day-to-day reality the education and training systems have to address.

With a view to these change processes and in the context of increasing interaction between Russia and the CIS countries, as well as to the needs of the domestic education and training system activities in the reporting period focused on the following main issues:

- promotion of IVETA in RF and CIS countries,
- building awareness among VET stakeholders in the Russian Federation and CIS countries of key issues relating to international tendencies of VET reform conditioned by the transition to the knowledge-based economy and learning society and life-long learning, with a special emphasis on equal access to education and training, new basic skills for all, and others.

The format of activities embraced:

- presentations about IVETA, its goals and roles,
- presentations on key issues of VET reform in different areas,
- consultations to individuals and organizations on key issues of life-long learning and market-driven VET,
- publications in the professional press on the above issues.

Also, attempts were made to draw new members to IVETA, though, these cannot be considered very successful (institutional -7, individual - 15) which may be explained partly by the underdeveloped culture of membership in associations and non-governmental bodies, including international ones, on the whole, and by lack of knowledge the English language.

Specific target audiences the activities were aimed at comprised:

- VET policy-makers,
- Labour market players,
- VET school teachers and administrators,
- Researchers.

The above direction of activities was conditioned by the following factors:

- By the interest in IVETA after the Moscow conference in 2006, with information about the conference reaching out well beyond Russia due to post-conference publications (7 articles in the professional media);
- By an urgent need to spur up the discussion of priority issues, mentioned above, taking advantage of the Moscow conference inputs, the wealth of knowledge found in the IVETA Journal publications and provided at the May Conference in Mauritius.

The learning acquired in Mauritius deserves a special mention, as both Russia and the CIS countries who are currently working on their national qualifications frameworks and systems, are on the lookout for all sources of information beyond Europe. And the outcomes of African conference were very useful.

All CIS countries, like Russia, are designing national qualifications frameworks that are to be comprehensive in nature and would help to address such issues, as equity of learning opportunities for all categories of the population, including the disadvantaged groups (and especially migrants), transfer and

progression opportunities, etc. In sum, we need workable and effective institutional models based on partnerships, employer involvement and supported by the government.

Given the growing labour mobility and migration processes, comparability and compatibility of qualifications is on top of the reform agenda.

The central issue, or problem that has to be resolved, faced by all CIS countries, is rooted in their common past, namely in that we all used to have and still have a system of quasi qualifications linked to diplomas that, in their turn, are linked to the levels of the system of education (general, initial vocational, secondary vocational and higher education), but not to learning outcomes.

Hence all countries are now struggling with a transition to outcome-based VET, which is far from easy, the conservatism of the old traditions weighing heavily on the VET systems.

Another thing hampering the movement forward is a lack of culture of dialogue between the VET system and the labour market.

All of these issues were discussed by CIS partners in Dushanbe (Tajikistan) in October this year, and during bilateral meetings with colleagues from Ukraine (with whom the Centre of VET Studies has been cooperating for the past ten years) both in Moscow and in Kiev (capital of Ukraine). European Training Foundation plays an active role in the process and we have strong links with this institution for years.

The internal aspect of activities in the reporting period has covered targeted development of a methodology for occupational standards, cooperation with the Russian Union of Industrialists and Entrepreneurs to raise their awareness of the benefits of the NQS, and successful completion of the project in cooperation with an association of employers under which occupational standards were developed for the catering sector.

It is clear that no matter how good reforms may be, they will fail without a properly trained pool of teachers. New models of VET teacher training for their new roles as organizers and facilitators of learning, and new requirements to competences of VET are gaining understanding and support.

It should be stressed that the IVETA Journal is an important source of both research findings applicable to different contexts, and of practical experience in such areas as alternatives for financing high quality VET, importance of growth of the informal sector, adult continuing education as an integral part of lifelong learning, strategic partnerships and networking, curriculum development, real life experiences, link with industry, etc.

IVETA VICE-PRESIDENT'S ANNUAL REPORT EAST ASIA & THE PACIFIC REGION

VOCATIONAL TRAINING IN OUR REGION:

Australia:

Australian political leaders have become very interested in vocational training over the last couple of years. We are in the midst of an economic boom brought about by the resource and energy needs of our near neighbors in East Asia (mainly China and India). However, the threat to our continual growth has been identified as the current failure of our education and training system to turn out enough qualified workers to sustain this growth over the next 10 years.

We have very recently had an election in Australia where the skilling of our nation has been at the forefront of election promises from both the Labour and the Liberal Parties. It has been stated that in the world of tomorrow Australians with trade and technical skills will be center state. In the future over 60% of jobs will require technical or vocational qualifications yet only 30% of the population currently have these skills.

The new Labour Government is promising a large investment in VET. Monash University's Centre for the Economics of Education and Training has estimated that more than 4 million additional people will need to acquire qualifications between 2006 to 2016. This includes more than 2 million new entrants and 1.78 million existing workers. The project titled "*Skills Australia*" will be discussed in my presentation tomorrow at the IVETA Mini Conference.

China:

I recently was sponsored by UNESCO to attend a Forum in Taijin (third largest city in China) as the IVETA representative.

The Central Theme was "Policy Framework, Joint Innovations and International Networking in the Context of Globalization and Market-Driven Economies". All areas were considered important in assisting China to develop policy to support an industry led, demand driven and competency based vocational technical education system.

There is no doubt that vocational technical education is of prime importance in this region and many partnership opportunities exist for in-country training between vocational training organizations and universities if the parties involved have the patience and perseverance to work together on an acceptable Memorandum of Understanding.

Philippines:

I have just returned from conducting a training program in the Philippines with Benguet University and have signed a MOU to work with them over the next four years to partner in vocational training programs.

Again there are great opportunities for partnership arrangements in the Philippines between universities and vocational and technical education providers. Universities are realizing that skill shortages exist throughout our region and if they are truly educators they have to look more widely than higher education programs.

MEMBERSHIP:

When I took on the position of Vice President for this region just 12 months ago I did not envisage how difficult it would be to recruit new membership. It appears that active membership has not been undertaken in my region for some time so I have had to explain to prospective members about IVETA and the advantages of membership. It has been a slow process but I have also distributed our brochure at all the conferences, workshops and events I have attended.

I believe the cost of membership is very reasonable and the advantages of belonging to an international professional VET organization are very clear. However, I have not achieved the results I would have expected and therefore in 2008 I intend to be more active and have formed a new “sub committee membership group” for my region to assist in recruiting and following up of new membership.

On the website as at 20th November 2007 we have 28 members, 0 organizational members and 0 affiliate members. Of the 28 members in my region I have this year recruited 5 from my own contacts and I have three new institutional memberships that should come through in the new year (Benguet State University in the Philippines, VET Export – TAFE who have told me they have already signed up and Aspire Training & Publishing from Australia).

I have emailed twice to the Asian Development Bank but had no response. I would ask IVETA Executive Officers to assist me if they can with a name I can communicate with as I think then it will be easier to follow up. I find that we all get so much email these days that unless it is directed to the right person it gets deleted.

In conclusion – a slow start but some small growth in membership. Hopefully 2008 will bring better results through our sub-committee membership group.

CARMEL THOMPSON
VICE PRESIDENT
EAST ASIA & THE PACIFIC



IVETA European report 2007, Raimo Sivonen, Las Vegas the 12th December 2007

General situation in European Union VET

The importance of vocational education has risen in Europe. Governments and companies are investing money to develop skills and through that, VET. Main reasons are to keep up the competition abilities in economy and the lack of work-force. General European level targets are to keep up competition skills by educated work-force. Even some part of the basic industry is moving to Asia, the role of initial vocational training is lasting in Europe. In service sector there is a lot of local stuck work and also in industrial production there still exists high-end products where the price of labour is not so significant. And there is customer tailored products where is no time for long delivery distances and times. Also the total price of work (labour costs, logistic costs, energy etc.) in China and India are losing its competitiveness compared to Europe.

The biggest challenge in Europe is to get more skilful workers. Age structure is corrupting in the most of the European Union member countries and also in the EEA countries. How to handle migration without any economic and cultural conflicts is a challenge. Asian-African discussion is the main point to keep the migration in balance. We must also think the situation in the source-country, not only to recruit the most educated people to Europe (or to industrialized countries) which will cause problems in the sending countries. Illegal migration is also a human problem.

Common Quality Assurance Framework, peer review as an instrument in quality of VET in Europe

In an EU –funded Leonardo da Vinci -project “Peer Review as an Instrument for Quality Assurance and importance in initial VET”, coordinated by Austrian Institute for Research on Vocational Training and participated by 16 other institutions from 5 European countries was developed a tool to evaluate the quality of vocational education providers. Project was finished at June 2007. Basic idea for the tool is to support vocational institutes in their efforts in quality development. Idea is not to rank institutions, only to give them supporting material to their own development work. The tool is following the Common Quality Assurance Framework (CQAF) widely used in European level educational institutions. See the project details, results and tools <http://www.peer-review-education.net> .

Peer review is a form of external evaluation with the aim of supporting the reviewed educational institution to its quality assurance and quality development efforts. Methodology is following the general evaluation procedures, but it has been tested in VET organisations by the project and by that given some specialities for educational institutions. Basic idea is that a peer (a group of specialists in VET and quality management, peer can be called also a “critical friend”) will do a voluntary and formative evaluation procedure in the organisation. There can be done a total or from some part-process evaluation (recommended). The review model can also be internal or external. In the review is also raised in main importance the gender mainstreaming.

Stake holders in peer review are **all the people working and learning** within a provider of VET, **cooperation partners of the VET provider**; parents; graduates; schools whose graduates are admitted to initial VET as well as institutions of further education; **potential employers and the labour market**; **educational authorities and social partners**, and society at large.

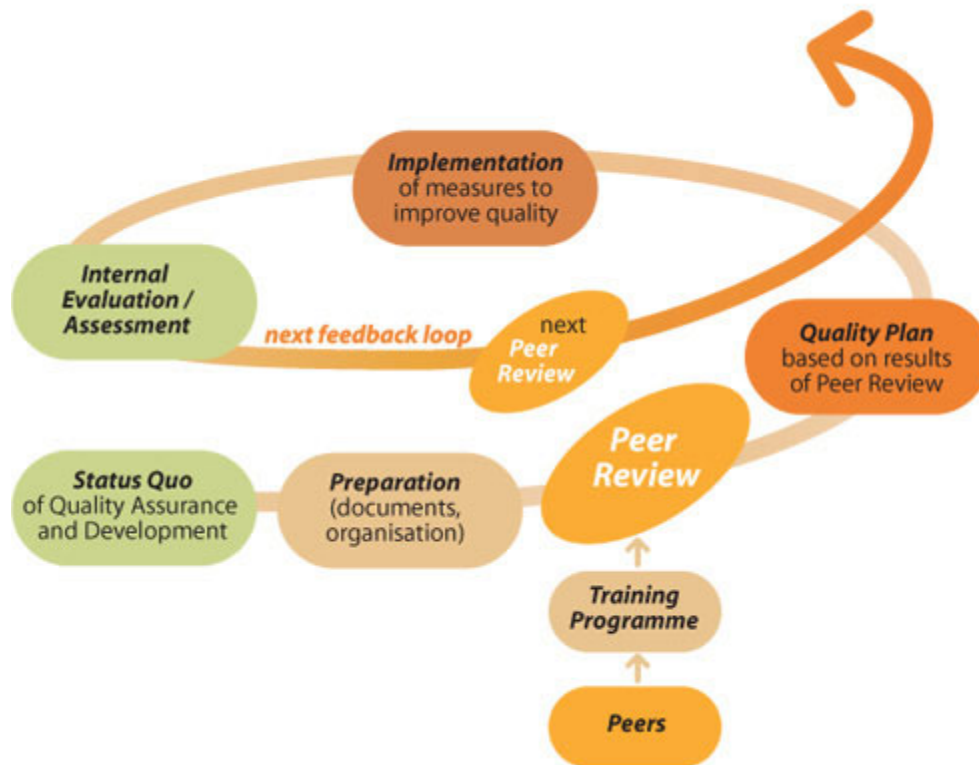


Fig 1. Continuous quality improvement by peer review

In general way for example through IVETA or its member organisations could be planned a similar way to analyze VET providers internationally to help VET organisations to improve their performance. In international way you always must remember the cultural, financial etc. differences which are effecting your operations, but anyway there are a lot of similarities in processes all around the world.

IVETA actions in Europe

- Cooperation with EFVET (European Forum for Vocational Education and Training)
 - Conference in Tours, France October 2007. Participation of several IVETA –members in conference.
 - Raimo Sivonen member (representative of Finland) of EFVET steering committee (highest decision making body in EFVET)
- Participation to IVETA All African conference in Mauritius, May 2007

The goals made in Strategic Plan 2007-2008 have not been realized in European level. Liaison persons have not been recruited, but EFVET should be risen more strategic partner, because European Union is activating its interest outside Europe.

IVETA PROGRESS REPORT AFRICA
Abel Modungwa Vice President Africa
December 2007

1. The regional conference for Africa was held in 14-16 May 2007. The conference was hailed as a success with several participants joining IVETA. The conference was reported in the IVETA newsletter.
2. The next IVETA Regional Conference for Africa has been planned to be hosted by Zambia. The Conference will be held in Livingstone (Zambazei Sun) the home of Victoria Falls. The Conference will be held on the 10 – 13 August 2008.

THEME: Achieving Poverty Reduction through Relevant Quality Vocational Education and Training in Partnership with Industry

SUB-THEMES:

- a. Policy Framework: What are the major policy issues in TVET in Africa?
- b. The Role of TVET in Post-Conflict African Countries: How can TEVET contribute to poverty reduction in post-conflict situations?
- c. TVET and the Informal Sector: How can TVET work towards improving the performance of the Informal sector and how can TVET promote the linkages between the Informal and Formal sectors?
- d. TVET and Qualifications Frameworks: How do Qualifications Frameworks contribute towards making TVET relevant for both the formal and informal sectors?
- e. Partnerships with Industry: What are the experiences with partnerships with industry for TVET? How can these partnerships be strengthened?
- f. Improving Access to TVET: Access to TVET in many African countries is relatively low, due to supply constraints such as training facilities and poor infrastructure. What options are available to improve access to growing numbers of youth and for those already in employment?
- g. Financing of TVET: Training Funds have become a common feature of many TVET systems in Africa. What have been the experiences with Training Funds?

3. CONTRIBUTION TO THE JOURNAL

Two studies submitted by BOTA to the IVETA journal were published.

4. TVET WEEK 2007

BOTA organized a national commemoration of the TVET week, which include;

- Launching of the Hole in the Wall project
- Recognition of Vocational skills acquired through non-formal approach.
- Breakfast seminar for farmers to involve them in the development training standards.

5. CHALLENGES

An applicant for the IVETA Micro grant scheme withdrew his application after it was approved on account of lack of time on his part to carryout a study he submitted for funding. Efforts to market the grant to Vocational Training Institutions has not been successful so far.

2007 Annual Report – North America Region

Dr. Robert E. Norton

Regional Vice-President – North America

Membership recruitment was a major and ongoing effort throughout the year. Membership information (brochures) and application forms were either mailed, e-mailed, or given to many persons. E-mail reminders were sent to all North American past members who had not renewed by March. Membership information and application forms were distributed to several Center on Education and Training for Employment colleagues as well as to all participants in our 2007 DACUM Institutes and SCID Workshops.

Our Center on Education and Training for Employment at The Ohio State University was encouraged to and obtained a group membership.

After contacting several Canadians, Chris Chinien of Montreal (the former Canadian UNEVOC Center Director) was appointed as the Canadian Country Liaison. We have exchanged several membership promotional messages and many of the new IVETA brochures were sent to him.

The major activity of the North American Vice-President was to select a theme and secure qualified speakers for the Las Vegas Annual Conference on December 12, 2007. After requesting input from the Executive Committee and with urging and support of our President, the theme of “Sustainable Financing for Vocational and Technical Education (TVET, VET, CTE)” was selected. An RFP was prepared and disseminated March 30, 2007 to the IVETA membership and many others. Our President, David Fretwell and Chris Parkin, Awards Chairman, were especially helpful in providing contacts and encouraging some persons to submit a proposal.

Then is when the real work began – encouraging busy and well-qualified people to present on a very challenging topic – “How to secure money for financing TVET, VET, or CTE programs.” Initially discouraged by almost no response, e-mails were sent to the IVETA Executive Committee and many others seeking help. Many persons contacted could not help, but referred me to others who they thought would be able to.

After numerous and multiple e-mails to over 36 TVET leadership persons plus the Executive Committee, nine RFP’s were submitted – all but two by specific request and eight of them were accepted.

Two international organizations, the World Bank (WB) and the International Labor Organization (ILO) agreed to provide outstanding keynote presenters. In addition, there are five country-based presenters representing Australia, Botswana, Scotland, Turkey, and the United States. The eighth speaker from an Oklahoma, USA Technology Center will address obtaining financing from the private business-industry sector. Details of the Las Vegas Conference Program are presented in the attached agenda.

The North American VP wants to thank the many persons who nominated, contacted, referred, or otherwise helped to assemble the presenters for the Las Vegas Conference. It could not have been done without their help.

Recommendations:

1. The presenters, whether members or not, have to do a lot of work to prepare their papers and PowerPoint presentations. They also must spend considerable time, as well as money to pay for their airline and other travel costs.

Hence, I strongly recommend as a token way of acknowledging their contributions, that IVETA:

- a. Provide a free year’s membership – this may be one way of recruiting some “high profile” members who hopefully will continue their membership.
- b. Pay for their lunch – it felt real bad to tell some of the invited speakers that they would have to pay \$35 for their own lunch.

2. There needs to be more active involvement on the part of the Regional Vice-Presidents when picking a conference theme and in recruiting quality presenters. The theme should reflect the interests and concerns of members from all regions. The speakers should come from many regions as well.

IVETA Executive Secretariat/Membership Report

Las Vegas

December 2007

IVETA finished 2007 with 228 members an increase of 42 members more than 2006. This includes 64 people covered within 30 institutional memberships (14 more institutional memberships than 2006). Currently there are 18 (increase of two over 2006) journal orders mainly through EBSCO, Swets Blackwell and DA Information Services PTY, LTD. In addition seven members purchased journal subscriptions. All Institutional members also received printed copies of the journal.

Dues for 2008 have begun to come in. As of November 30th 32 renewals were processed and 16 new 2008 memberships have been received.

Every person who renews receives an email that serves as a receipt of payment along with a copy of his or her information for the membership directory along with information on how to access the IVETA Intranet and a Certificate of Membership which was developed by Ingrid Trenner our Membership Secretary.

Ingrid Trenner is also responsible for the design of the new brochures in English. She has since developed brochures in Spanish and Russian. Brochures in Arabic will be ready in January. The logo has been redeveloped so that it is cleaner and more easily read and we have a new IVETA banner.

Because of the increase in membership this has been a good year for the bottom line. Currently there is \$31,656.87 in Checking. We have approximately \$7,000 that will be expended in December (the cost of this conference, plus the journal expenses. We should finish the year with about \$24,000 left in the checking account. The Savings Account which is used for the Micro-Grant Program has \$4,605.22 in it with \$1,000 more to be transferred in December (this is the amount IVETA contributes from your dues). Of the \$4,605.22, \$2,000 is being held for the two current microgrants that were issued this year.

The amount we received for copyright from the EU was up significantly over the previous year. We received \$2,079.84.

For the second year, renewals were sent out through QuickBooks. Much to our surprise, we only had 10 non-working email addresses. Four of these have been fixed. The other six will receive renewals via snail mail.

The directory and the newsletter are online rather than being mailed. No one has requested a printed copy.

Challenges that face the Executive Secretariat and IVETA include the following:

- Invoices are being emailed out to individuals. However there is no way to include the application form which each person is to fill out each year. One way of overcoming this is the responses we get back to the directory listing. Even though the application is available online and they are given the URL to access it directly many do not bother.
- Intranet: The password and login were changed this year which has helped. Even though members receive reminders, they still contact me when the old one does not work. People just do not remember passwords.
- The inability to send a formatted document through the Listserve. Lack of notification when an address comes back. It appears that that person gets dropped from the list unbeknownst to us.

Recommendations:

- Continue to print some copies of the journal for the writers and those who pay for copies.
- Upgrade to QuickBooks 2008 to enable more than one form to be attached to an email. The new version will work with Outlook. If this works well it should cut down on the amount of time it takes to send out invoices and to mail out receipts.

Barbara Ann Herrmann
Executive Secretariat

INTERNATIONAL VOCATIONAL EDUCATION AND TRAINING ASSOCIATION

IVETA AWARDS COMMITTEE REPORT - 2007

At the start of the year, the purpose of each award and the procedures for the selection of and presentation to awardees were added to the update of IVETA's Operating Rules and Regulations (Section 4) now on the IVETA website.

The list of the recipients of the Robert D Cain Award since 2000, and earlier where available, has been added to those for other awards listed on the IVETA website.

Nominations for the 2007 awards were called for in the June and October Newsletters, and also by email to Executive Committee members. The award winners will be announced and awards made at the Awards Luncheon in Las Vegas

Members seem to be reluctant to respond to the call in Newsletters to make nominations for the various awards, no doubt due in part to their many commitments. While nominations can be sought through personal contact, members are again encouraged not to hesitate to nominate those whom they feel deserve recognition for their especial contributions to vocational education and support to IVETA who otherwise may not be considered. Proposed nominations can be discussed as appropriate with Regional Vice Presidents or directly with Award Committee members and guidance sort appropriate before submission in writing. Final dates for submission may appear early, but are necessary so that time is available to seek further information and to prepare plaques and certificates for those selected.

The list of the recipients of the Robert D Cain Award since 2000, and earlier where available, has been added to those for other awards listed on the IVETA website.

Nominations for the Silvius`Wolansky Award 2008 will need to be made by early May, so that the Award can be presented at the 16th IVETA International conference in Sri Lanka.

In conclusion, I would like to thank Jim Daines and Abel Modungwa, for their contributions, and those who made nominations and helpful responses.

Christopher Parkin (Dr)
Chair, IVETA Awards Committee
16 November 2007

IVETA Annual Report • IVETA Journal
Ernest W. Brewer, Editor • The University of Tennessee, Knoxville
December 11, 2007 • Annual Conference • Las Vegas

Publication of the Journal

The journal has been published and distributed **on schedule** for the last eight years under my tenure as Editor. The journal maintains a high level of professionalism in the quality of refereed articles that are accepted for publication.

Statistics Related to the Journal

1. Acceptance/rejection rate of the journal is 39% and 61%, respectively.
2. Average length of the journal is 113 pages.
3. Range of cost to the association for the journal is \$5.35 to \$9.28 per copy [depending of number of pages and copies printed].
4. Average number of articles per issue is 7.
5. Average number of emails associated with the journal per month is 71.
6. Mailing cost for 2006 was \$1,879.48.

Savings Related to the Journal

1. The editor does the final editing.
2. The editor and one of his staff members at no cost to the association do the typesetting.
3. The journal has generated over \$8,000 income (royalties) from the Copyright Clearance Center (CCC).
4. The journal has encouraged at least 21 individuals to become members of the association in order to publish in the journal.
5. The shipping preparation and mail out is done by the editor and a member of his staff at no cost to the association.

Problems Related to the Journal

1. Authors not following basic APA and IVETA journal guidelines when submitting articles.
2. Some editorial board members not responding to reviews and some others providing little or no feedback in a timely manner.
3. Special issues of the journal need a "Guest Associate Editor" for that specific issue—for example, Issue 15, Number 1, Program Evaluation. Several authors did not get their manuscripts in on time; majority of the manuscripts did not follow publication guidelines; articles submitted on topic did not fill that special issue topic (only 69 pages for a 113 average size journal); and articles were not subjected to refereed journal process.
4. International mailing is costly.
5. Running out of copies of the journal to honor future requests.

Actions That Need to Be Taken

1. Identify a Guest Associate Editor for special [topic] issues.
2. Print more than minimum number of copies per issue [costs for small reprint orders more closely]
3. Identify a new Associate Editor for next issue to become Editor in two or three years.

Journal Selected To Be Evaluated

The Australian Research Quality Framework has undertaken an international journal ranking and selected the IVETA Journal in this ranking process. They are now moving on to the next phase, which is a quality assessment that includes eight senior academics areas. They will then send the rankings to a small number of overseas academics for validation. They should provide us with their findings in the near future.

